



JUDGING PANEL

Mr. Warren Entsch MP
Member for Leichhardt

Mr. Steve Wettenhall MP
Member for Barron River

Cr. Val Schier
Mayor Cairns Regional Council

Mr. Andrew Holman
Editor, Cairns Post

Ms. Tanya McPhee
Manager, Seven Cairns

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INDIVIDUAL APPLICATION FORM 2011

Name: _____

Address: _____

Telephone: _____ Email: _____

Mobile Phone: _____

1. Under what category are you applying (i.e. academics; sport; performing arts; community involvement)?

2. What school or institution are you currently studying? (Academic applicants MUST be full time students)

3. For what are you applying for (i.e. sporting equipment, computer, excursions, trips, etc) and what is the cost (please state the entire cost of the project as well as the amount being requested)?

4. Please stipulate the timeframe for question 3? (Grant funds must be expended within 12 months of the application date)

5. Have you applied for or received funding from other programs in the past twelve (12) months? (If yes, provide details,- who gave the funds, how much, what were the funds used for)

6. Please provide a written report, in 100 words or less, on why you believe you should be a successful applicant. (Report to be attached to the application form)

Please provide three (3) copies of your application and three (3) copies of the following documents

- A. School / tertiary academic reports for each semester in 2010 and 2011 (this is required for all categories)
- B. Two (2) independent (non family member) character statements i.e. from a principal, teacher, coach, instructor etc supporting the application
- C. Proof of any statements made in your written report
- D. Quotes or proof for the amount being requested
- E. Information regarding other funds applied for
- F. Proof of parents/guardians income for previous 12 months, or if 'Independent' proof of income (including any Gov. Allowances) for previous 12 months.
- G. Proof of full time study status (if Academic applicant)
- H. Proof of parents residential address if student is living outside FNQ area & applying under academic criteria.

Please mark the items "A" to "H" accordingly. Do not bind these documents. Fasten each set of documents with paper clips or bull dog clips or place in individual plastic sleeves.

Signature*

Name

Signature*

Name

Application Dated / / 2011

*Individuals under the age of 18 must have the form co signed by a parent, guardian or carer. People signing have read, understood and agree to all terms and conditions as stipulated in this form. Applicants agree to allow Cazalys Cairns to use their names and photographs for publicity related to the Cazalys Cairns Community Fund. Applicants also agree the Judging Panel and Cazalys Cairns can make enquiries relating to the application to substantiate any claims made.



Applications must be received at Cazalys Cairns by **4pm, 8th July 2011**, no extensions will be granted. Applications can be received via:

Hand Delivered
344 Mulgrave Rd
CAIRNS QLD 4870

Posted
PO Box 1033
CAIRNS QLD 4870

GENERAL TERMS & CONDITIONS

1. The Fund is only available to organisations that are located in the FNQ area as shown in the attached map. Individual academic applicants must be studying full time and may live outside the local area to study, however the applicants parents must reside within the FNQ area as shown in the attached map.
2. Individuals or organisations who have received a Cazalys Cairns Community Award in the past three (3) years are ineligible.
3. The successful applicants will be chosen by the five (5) person judging panel whom are Cr. Val Schier, Mr. Steve Wettenhall MP, Mr. Warren Entsch MP, Mr Andrew Holman, Editor Cairns Post, Ms Tanya McPhee, Manager Seven Cairns.
4. Cazalys Cairns Ltd will provide a cheque for the successful applicants at the Cazalys Cairns Community Fund Presentation Night on 13th September 2011.
5. The Judging Panel's decision is final and no correspondence will be entered into.
6. All requested material must be provided or the application will be considered invalid.
7. Applications and materials will not be returned so applicants are encouraged to use copies and not originals.
8. Judging sheets or other material/aides used by the Judging Panel will not be kept nor distributed to applicants.
9. Member clubs of AFL Cairns, AFL Cairns Juniors and AFL Cairns Umpires are not eligible to apply for an organisational award. However members of these organisations are entitled to apply for an individual award.
10. The successful applicants will be announced at Cazalys Cairns, Mulgrave Road Westcourt at 6pm on 13th September 2011.
11. All applications must be received prior to 4pm, 8th July 2011, no extensions will be granted.

INDIVIDUAL AWARDS

1. The individual can apply for a grant on the grounds of sport, academics, or performing arts. They must explain their reasoning behind their applications and provide adequate proof for any statements they make. Academic applicants must provide proof as to their full time status at either a school or tertiary institution and proof that their parents live within the local FNQ area as shown on the attached map.
2. The maximum amount of the Individual Grants is \$1,000 per grant.
3. The individual must state how the money is to be used with quotes attached to the application form. The quotes need to indicate whether the amount is inclusive or exclusive of GST. Only one quote is required per item.
4. The individual must provide at least two (2) independent (non family member) character statements i.e. from a principal, teacher, coach, instructor etc supporting the application.
5. The applicant must disclose if they have applied or intend to apply for or have been successful in obtaining funding from other programs in the past twelve (12) months.
6. The applicant must provide proof of parents/guardians income for previous 12 months. (Combined family income must be under \$80,000)
7. Applications must relate to funding of projects that will be finalised in the next twelve (12) months from the date of the application. Applicants agree, by signing the application form, that they will forward proof of expenditure of the Grant Funds to Cazalys as soon as possible (Paid invoice/Receipt from Supplier)
8. If the applicant is under the age of eighteen (18) one parent, guardian or carer must sign the application form.
9. The individual must make themselves available for the Cazalys Cairns Community Fund Presentation Night at 6pm on 13th September 2011 should they be successful. By submitting an application for a grant the applicant agrees to the use of photographs by Cazalys Cairns in promotional material for the fund.
10. Successful and unsuccessful applicants will be notified by mail.
11. Successful applicants are required to provide a written report outlining how the money was spent and how this expenditure has assisted them. If possible Cazalys Community Fund is to be mentioned in any media coverage the applicant receives or obtains to increase the awareness of the fund. Copies of this media coverage should be provided to Cazalys with their report.